

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**

**JULY 16, 2021**  
**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a public meeting on June 16, 2021 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

**PRESENT:** Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis.

**ABSENT:** Russell Davis.

**DEPARTMENT REPORTS**

**SECRETARY'S REPORT**

Motion by Lewis, secc. Bowers that the Secretary's Report for the month of May 2021 be accepted and filed. The report indicated that Executive Session of the Board was conducted on May 19, 2021 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**MANAGER'S REPORT**

Motion by Lewis, secc. Bowers that the Manager's Report for the month of May 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Lewis, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of May 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**TREASURER'S REPORT**

Motion by Lewis, secc. Bowers that the Treasurer's report for the month of April 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**MINUTES OF MEETING OF MAY 19, 2021**

Motion by Lewis, secc. Bowers that the minutes of the meeting of May 19, 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**COMMUNICATIONS**

Motion by Lewis, secc. Bowers that the communications for the month of May 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**HIRING – TEMPORARY LABORERS**

Motion by Lewis, secc. Bowers that Jerry Dunn, Kyle Kowalski & Joseph Scudder be hired as a temporary laborer in the Public Works Department effective June 13, 2021 to July 14, 2021 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Lewis, secc. Bowers that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels & Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective June 13, 2021 to July 14, 2021 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**HIRING SUMMER TEMPORARY WORKERS**

Motion by Lewis, secc. Bowers to hire Connor Quaglia, Edwin Murphy, Brett Stevens, Michael Piscotty, Kyle Windt & Dylan Martinez as summer laborers in the public works department June 13, 2021 to July 14, 2021 at a rate of \$10 per hour for a maximum of 28 hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**AUTHORIZATION - 2021 TAN PAYOFF**

Motion by Lewis, secc. Bowers that upon the recommendation of the Township Manager, to approve that the 2021 TAN be paid off in the amount of \$903,804.00 to Wayne Bank. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Lewis, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2021 – 13 thru 19 for various projects in the amount of \$25,506.02. These will be paid through various funds and grants. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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**INVOICES– BHW INSPECTIONS, LLC**

Motion by Lewis, secc. Bowers to approve Invoice No. H21005 in the amount of \$29,418.75 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – PERMIT REFUND**

Motion by Lewis, secc. Bowers to approve the request from Garvin Construction LLC for a permit fee refund in the amount of \$284.50. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – AFSCME UNION CONTRACT**

Motion by Lewis, secc. Bowers to approve the union contract with the AFSCME District Council 87 for the Firefighters/Maintenance employees. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – AFSCME UNION CONTRACT**

Motion by Lewis, secc. Bowers to approve the union contract with the AFSCME District Council 87 for the Administration, Road & Sewer employees. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**AUTHORIZATION – HANOVER TOWNSHIP’S 250<sup>TH</sup> ANNIVERSARY CELEBRATION**

Motion by Lewis, secc. Bowers to authorize the Township Manager to enter into agreement with the following for the Hanover Township 250<sup>th</sup> Anniversary celebration:

1. Pizza Bella – pizza, refreshments
2. Michael Mootz – ice cream, chocolate
3. Big Top Tent Rentals
4. Reeves Job Johnnies
5. Rockin Rich DJ
6. Trading Faces Face Painting
7. AdPro Printing & Marketing – logo, commemorative coin, tee shirts
8. Blasi Printing – booklet, banners, signs
9. Party City Balloons

Funds from the Community Benefit Agreement with NorthPoint Development will be utilized for this event. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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**AUTHORIZATION TO PURCHASE – GROUP LIFE INSURANCE**

Motion by Lewis, secc. Bowers that based upon the recommendation of Township Insurance Agent Joyce Insurance Group, to extend the Group Life Insurance from The Mutual of Omaha Company for 2 (two) years at the no increase cost of \$2,835.63 per month and to authorize the Township Manager to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – AWARD OF LIQUID FUELS PAVING PROJECT**

Motion by Lewis, secc. Bowers to table #14 the award of liquid fuels paving project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – AWARD OF EAST NEWPORT STREET STORMWATER LINE PROJECT**

Motion by Lewis, secc. Bowers that based on the recommendation of the Township Engineer, that Ed Krasavage Construction be awarded the East Newport Street Stormwater Line Project bid in the amount of \$40,590.00. This Project will be paid through the Stormwater Municipal Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**ADD ON MOTION – REJECT ALL BIDS, COMMUNITY DEVELOPMENT PAVING PROJECT**

Motion by Lewis, secc. Bowers that based upon the recommendations of the Township Solicitor to reject all bids on the Community Development Paving Project due to the project as previously bid becoming unfeasible. Pennsylvania American Water Company will be doing a water line replacement in that area and the road will be torn up making it non productive to pave it. It will be rebid next year. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**ADD ON MOTION – AUTHORIZATION, COMMUNITY DEVELOPMENT PAVING**

Motion by Lewis, secc. Bowers that the Community Development Paving Project be advertised for bidding to encompass the paving of Oxford Street to Division Street. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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**ADD ON MOTION – APPOINTMENT OF DETECTIVE**

Motion by Lewis, secc. Bowers that based on the recommendation of Chief Albert Walker to appoint Eric Richardson to the duty assignment of detective in the Hanover Township Police Department effective August 1, 2021. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**ADD ON MOTION – AUTHORIZATION TO ADVERTISE**

Motion by Lewis, secc. Bowers to authorize the Township Engineer to prepare an advertisement with bid specs to resurface Independence Blvd. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**Next Meeting Date:** Wednesday, July 14, 2021.  
Work Session 6 pm; Business Meeting 7 pm

**ADJOURN**

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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Jennifer Dukes, Secretary